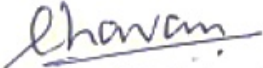


# Navjeevan Law College, Nashik

## Internal Quality Assurance Cell

2021-22

1	Dr. Kundendu Kumar Deo	Principal	Chairperson
2	Shri. Anil P. Deshmukh	Head Clerk	Member
3	Shri. Mahendra U. Vinchurkar	Sr. Clerk	Member
4	Shri. M. S. Pande	Assistant Professor	Member
5	Smt. P. P. Sawarkar	Assistant Professor	Member
6	Dr. S. S. Inamdar	Assistant Professor	Member
7	Mrs. M. A. Patil	Librarian	Member
8	Smt. S. S. Ghumare	Assistant Professor	Member
9	Shri. S. D. Pawar	Assistant Professor	Member
10	Smt. Seema M. Hiray	Nominee from the Local Society	Member
11	Ms. Asmita M. Rupwate	Nominee from the Students	Member
12	Mr. Rahul G. Bhamare	Nominee from the Alumni	Member
13	Shri. Vijay Kale	Member from the Management	Member
14	Mrs. Jyoti Suryawanshi	Nominee from Industrialists	Member
15	Shri. Samir N. Chavan	Assistant Professor	Coordinator of the IQAC

  
Asst. Prof. Samir Nimba Chavan

**Coordinator**  
**NAAC-IQAC**  
Navjeevan Law College  
CIDCO, Nashik-422008



  
Prin. Dr. Kundendu Kumar Deo

**PRINCIPAL**  
Navjeevan Law College  
CIDCO, Nashik - 422008

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(MEETING NO. 1)**

**Date: 7<sup>th</sup> August 2021**

First meeting of the Internal Quality Assurance cell (IQAC) in the academic year 2021-2022 is scheduled on 7<sup>th</sup> August 2021 at 12:30 p.m. at Conference Hall, Navjeevan Law College, Nashik. All members are requested to for the meeting at a given time.

**Agenda of the meeting:**

1. To read and confirm the minutes of the meeting.
2. To reorganize the IQAC Committee for NAAC.
3. To take decisions regarding to conduct online/offline lectures in academic year 2021- 2022.
4. To discuss and decide the conclusion of the First semester and commencement of Second semester of B.A.LL.B. first year and LL.B. first year class and any other subject with the permission of the chair.
5. To discuss and decide various steps to be taken regarding the improvement of the internal examination system.
6. To discuss the various activities to be conducted in the academic year of 2021-2022 on socio-legal issues.
7. To discuss the starting of new certificate courses to be introduced through the MOU with different institutions/Organizations.
8. To prepare the Academic Calendar and strictly follow the same, to sign new MoUs.
9. Any other subject with the permission of the chair.



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## INTERNAL QUALITY ASSURANCE CELL

### Minutes of internal Quality Assurance cell's

(First meeting of the academic year 2021-2022 dated 7<sup>th</sup> August 2021 in the Conference Room of Navjeevan Law College, Nashik)

#### 1. Agenda No. 1.

IQAC Chairman Principal Dr. K.K. Deo Welcome all the members. Minutes of the meeting were read by the Asst. Prof. M. S. Pande and confirm by all members.

#### 2. Agenda No. 2.

It is decided that Asst. Prof. Samir Chavan shall be the IQAC Coordinator from the academic year 2021-22. All members congratulated new IQAC Coordinator & extended their best wishes.

#### 3. Agenda No. 3.

Principal Dr. K. K. Deo has suggested conducting offline lectures to those students who have completed their second dose of vaccination. Asst. Prof. Dr. S. S. Inamdar & N.S.S. P.O. Asst. Prof. S. S. Ghumare also suggested about the vaccination camp should be organized for the students as well as stakeholders of our institutions.

Both these suggestions were accepted by all the members of IQAC and to conduct vaccination camp under SWO & NSS Department accordingly.

It is also decided that as per the situation of Covid-19 pandemic lectures (offline as well as online) should be conducted at starting of academic year 2021-2022.

#### 4. Agenda No. 4.

Principal Dr. K. K. Deo suggested, continuing of online lectures for B.A. LL. B. 1st year and LL.B. 1st year class and internal evaluation and viva voce exam of practical exams going to conduct in August 2021 and time schedule also displayed and shared among concern students. Prin. Dr. K. K. Deo also intimated to finish the syllabus within time and all the members agreed for the same.

#### 5. Agenda No. 5.

CEO Mrs. Mangal Patil has suggested to conduct all the internal examination at the same time and like a SPPU & internal examination should be conducted. This suggestion was accepted by all and decided to conduct internal examination accordingly. It is unanimously decided that internal examination system should be uniformly followed by the entire concern subject and class teacher with using hybrid mode.



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**6. Agenda No. 6.**

A detailed discussion took place in the meeting regarding activities to be conducted in the academic year 2021-2022. It was decided to conduct the maximum student centric activities throughout the academic year. It was decided that all mentors to groom up & motivate their respective mentee for the participation in various curricular & extra-curricular activities conducted by the various institutions. It is also unanimously decided that each and every department (Legal Aid Dept., SDO, NSS, Cultural Dept., Sports etc.), Centers, Committees has to take all possible measures, activities to organize and to conduct various programs.

**7. Agenda No. 7.**

It was decided to work on curricular enrichment and to take necessary action for starting of Certificate Courses on practical aspects of Advocacy Skills. It was also decided to allow the students from other colleges to participate in the Certificate Course.

**8. Agenda No. 8.**

It was decided that IQAC with all other departments should prepare the academic calendar and for 2021-22 and abide it strictly.

It was also decided to sign new MoUs with other institutions and work on the existing MoUs.

**9. Agenda No. 9.**

In the same meeting academic planner for the academic year 2021-2022 has been approved by all the members and expected to follow the same.

It was decided that the next meeting will be conducted at the end of September 2021. IQAC Coordinator will convey the meetings accordingly.

Finally the meeting was over by the vote of thanks proposed by Coordinator, Mr. M. S. Pande and hand over the charge to Dr. S.N. Chavan New IQAC , Coordinator Navjeevan Law College, Nashik.



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report

- 1) Dr. S. N. Chavan has taken over the charge of IQAC Coordinator on the same day of meeting dated 7<sup>th</sup> August 2021 immediately after the conduct of IQAC meeting.
- 2) Legal Aid Department with its Para Legal Volunteers (PLV'S) actively participated in various programs conducted by District & Sessions Court, Nashik & Bar Association, Nashik at various rural parts of Nashik District. PLV'S actively take part in organizing legal aid camps, attending various guest lectures, participating in rally, conducting drama etc.
- 3) NSS Department and its volunteers also enthusiastically participated in various events of national importance. NSS Program Officer, Asst. Prof. Shalini S. Ghumare appointed as Area Coordinator of Igatpuri & Trambakeshvar Taluka. Asst. Prof. Shalini S. Ghumare is also selected for the RD Parade Camp, Delhi on the occasion of 26<sup>th</sup> January 2022.



  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

(MEETING NO. 2)

Date: 06<sup>th</sup> Dec. 2021

Second meeting of internal Quality Assurance cell IQAC on the academic year 2021-2022 is scheduled on 06th Dec. 2021 at 12:30 p.m. All members are requested to attend for the meeting on given time at Conference Room of Navjeevan Law College, Nashik.

### Agenda of the meeting:

1. To read and confirm the minutes of the first meeting of the academic year 2021-2022 dated 7<sup>th</sup> August 2021.
2. To congratulate new IQAC Chairman & I/C. Prin. Dr. S.S. Inamdar. Address by Dr. S. S. Inamdar regarding her proposed new innovative activities to be conducted for the students to fulfill the vision and mission of Navjeevan Law College.
3. To take a review for completion of proposed activities of the academic year 2021-2022.
4. To discuss the date of commencement of academic year 2022-2023.
4. To discuss and decide the conclusion of the First semester and commencement of Second semester of B.A.LL.B. first year and LL.B. first year class.
5. To discuss proposed plan activities of various departments.
6. Any other subject with the permission of the chair.



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## INTERNAL QUALITY ASSURANCE CELL

Date: 06/12/2021

(Minutes of Internal Quality Assurance Cell 2<sup>nd</sup> Meeting dated 06th December, 2021)

### 1. Agenda No. 1.

New I/C Principal and Chairman IQAC was welcomed by all IQAC members. The minutes of the Second meeting of the academic year 2021-2022 dated 06<sup>th</sup> Dec. 2021 were read by the Assistant Professor Dr. Samir Chavan and confirmed by all members.

### 2. Agenda No. 2.

The Principal and Chairman IQAC Dr. S. S. Inamdar expressed her sincere thanks towards the management for reposing their trust upon her for giving the extra responsibility of in charge Principal. In her welcome address she expressed that she will be given full assistance by all the teaching and non-teaching staff members to take the Navjeevan Law College at new height to be the best law college amongst all perusing legal education under Savitribai Phule Pune University. In her speech she presented the list of various programs going to be conducted in the current academic year. Asst. Prof. Shalini Ghumare informed the members about successful conduct of vaccination camp at Navjeevan Law College Campus.

### 3. Agenda No. 3.

Prin. Dr. S. S. Inamdar highlight on the exam circular issued by SPPU, Pune and gave directions for the successful conduction of academic year 2021-2022. Principal Dr. S. S. Inamdar sir also directed to prepare and implement teaching plan with new strategies.

### 4. Agenda No. 4.


Also Asst. Prof. Pradhnya Sawarkar suggested starting of online lectures for B.A.LL.B.- 2nd year and LL.B.- 2nd year class and also added on internal evaluation and viva voce exam of practical exams and external university exams going to conduct during Dec. 2021 and time schedule also displayed and shared among concern students. Prin. Dr. S. S. Inamdar also intimated to finish the syllabus within time and all the members agreed for the same.

### 5. Agenda No. 5.

Prin. Dr. S. S. Inamdar also wished and promised to work for benefits of stakeholders through various Centers as well as departments like as National Service Scheme (NSS), Student Development Office (SDO), Legal Aid Clinic and all other cells established in the College. It is also agreed by all head/chair persons of concerned departments & Cells.

### 6. Agenda No. 6.



  
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Shri. Vijay Kale, Asst. Prof. M.S. Pande & Shri. A. P. Deshmukh put a suggestion for advertisement of Law College is necessary to maintain repo as reputed legal institution. Prin. Dr. S. S. Inamdar replied positively over the same and stated that we are going to work in this direction and asked all staff members to work on it. Prin. Dr. S. S. Inamdar also gives direction to Asst. Prof. Swapnil Pawar to collect the necessary data for website updation and other online social media platforms like Facebook Webpage, YouTube Channel, Instagram Account etc.

Prin. S. S. Inamdar also informed to all staff to maintain record of Mentorship for academic year 2021-2022 with same repo of academic year 2020-2021. Prin. S. S. Inamdar gives intimation to all mentors to prepare overall report of Student Mentorship with collecting report from all mentors.

Finally the meeting was over by the vote of thanks proposed by Dr. Samir Chavan, Coordinator of IQAC of Navjeevan Law College, Nashik.



  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

(MEETING NO. 3)

Date: 12<sup>th</sup> May, 2022

Third meeting of internal Quality Assurance cell IQAC on the academic year 2021-2022 is scheduled on 12th May 2022 at 12:30 p.m. All members are requested to attend for the meeting on given time at Conference Room of Navjeevan Law College, Nashik.

### Agenda of the meeting:

1. To read and confirm the minutes of the first meeting of the academic year 2021-2022 dated 06<sup>th</sup> December 2021.
2. To take a review of the completion of proposed activities in the academic year 2021-2022.
3. To discuss and decide the commencement of Second semester of B.A.LL.B. first year and LL.B. first year class and conduct of Exams of First Year, to arrange a CAP and declaration of results of First Year at College Level.
4. To discuss proposed plan activities of various departments and review of activities yet to complete.
5. Any other subject with the permission of the chair.



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## INTERNAL QUALITY ASSURANCE CELL

Date: 12/05/2022

(Minutes of Internal Quality Assurance Cell 3<sup>rd</sup> Meeting dated 12<sup>th</sup> May 2022)

### 1. Agenda No. 1.

I/C Principal Dr. S.S. Inamdar welcomed all IQAC members to the IQAC meeting and later on minutes of the Second meeting of the academic year 2021-2022 dated 06<sup>th</sup> December, 2021 were read by the Assistant Professor Dr. Samir Chavan and confirmed by all members.

### 2. Agenda No. 2.

I/C Prin. Dr. S.S. Inamdar highlighted on the the programmes yet to implemented in the academic year 2021-2022 and gave suggestions for the conduct of remaining activities in the academic year.

It was decided that all the staff members were asked to design the curriculum for the Certificate Course on Advocacy Skills and commence the course in the month of June 2022.

### 3. Agenda No. 3.

Also Asst. Prof. Pradhnya Sawarkar suggested appointment of teachers from other colleges in CAP process for assessment & evaluation.

It was decided to complete the CAP within 7 to 10 days and declare the results of first year within time and commencement of academic year 2022-23.

### 4. Agenda No. 4.

It was decided that all members to follow the academic calendar strictly and complete the various activities within time. IQAC Coordinator Dr. Samir Chavan suggested that concerned teacher should upload the report of every activity on the College Website and maintain a proper record.

### 5. Agenda No. 5.

Finally the meeting was over by the vote of thanks proposed by Dr. Samir Chavan, Coordinator of IQAC of Navjeevan Law College, Nashik.



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report for 2021-22

The IQAC of the Navjeevan Law College with the help of other departments/Cells has organized and contributed in the following programmes during the academic year 2021-22:

- 1) On 21 August 2021 Hon'ble Subhash G. Deshmukh (Bade Sir) addressed students and staff and welcomed all through online mode.
- 2) On 10/11/2021 Legal Aid Programme was arranged by College at Mahiravani, Tal. & Dist. Nashik.
- 3) On 26 Nov 2021 Guest Lecture was arranged on the occasion of Indian Constitution Day, Guest Speaker was Prof. (Dr.) Anil G. Variath, Registrar, MNLU, Mumbai, on the topic "Changing Socio-Cultural Values and Constitution of India."
- 4) On the occasion of World Disability Day on 3/12/2021, a Guest Lecture was arranged Guest speaker for the programme was Dr. Ashwini Pawar and the topic was "Disabilities, Prevention and Care."
- 5) Webinar on the topic "Internet access as a Human Right" was organized on 10/12/2021 of the Guest Dr. Ashok P. Wadje,
- 6) Library Committee Organized a Legal Database Practical Session on 11/12/2021 the guidance was given by Dr. Shubham Mahale on the topic "How to search Law Finder Database."
- 7) On the occasion of National Consumer Day on 24/12/2021 college has organized webinar on topic "Impact of consumer protection Act 2019 on medical profession."
- 8) On 11/01/22, Savitribai Phule Pune University & Navjeevan Law College under its National Service Scheme Department organized a 7 days residential Special Winter Camp at Madsangvi. Various programmes are arranged during camp like cleanliness, tree plantation, Awareness regarding the Road Safety and Traffic Rules etc.
- 9) After a pandemic of Covid-19, the College started offline in January 2022.
- 10) Navjeevan Law college celebrated the Savitribai Phule Jayanti on 3<sup>rd</sup> January 2022.
- 11) On 12<sup>th</sup> January 2022 College organized celebrated National Youth Day on the occasion of Birth Anniversary of Swami Vivekananda, most of the students, teaching and non-teaching staff participated in these programmes.
- 12) On 21<sup>st</sup> January 2022 college organized national webinar on Nirbhay Kanya most of student attended webinar on a same day college were organized self-defense workshop for girls most of girl student were participated.
- 13) On 23<sup>rd</sup> January 2022 Subhas Chandra boss Jayanti was celebrated students, teaching and non-teaching staff were present.
- 14) On 24<sup>th</sup> January 2022 National Girl Child Day was celebrated girl's student and ladies teaching and non-teaching staff were present.



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- 15) On 26<sup>th</sup> January 2022 Republic Day was celebrated All student teachers and faculty members were present.
- 16) On 9<sup>th</sup> February 2022 college organized placement drive where Placements were provided to final year students
- 17) On 12 February 2022 college organized welcome function for BALLB 5 Year students and given welcome address by Hon'ble Bade sir and Hon'ble Bade Mam
- 18) On 28<sup>th</sup> February 2022 Marathi Rajyabhasha Din was celebrated most of students, teaching and non-teaching staff was present.
- 19) On 8<sup>th</sup> March 2022 Women's Day was celebrated
- 20) On 15<sup>th</sup> March 2022 World consumer Day was celebrated all student, teaching and non-teaching staff were present
- 21) On 25<sup>th</sup> March 2022 College organized seminar on Personality Development.
- 22) On 26<sup>th</sup> March 2022 college arranged visit of historical place Anjaneri, Tal- Trambakeshvar, Dist.: Nashik
- 23) On 31<sup>st</sup> March 2022 College organized Moot Court Competition all BALLB 5 Year and LLB 3 Year students were participated and all teachers were present.
- 24) On 11 April 2022 Mahatma Phule Jayanti was celebrated most of the students teaching and non-teaching staff were present
- 25) On 14<sup>th</sup> April 2022 Dr. Babasaheb Ambedkar Jayanti were celebrated
- 26) On 23<sup>rd</sup> April 2022 college organized Ambad police Station visit for all students of Final Year LL.B. & B.A.LL.B.
- 27) On 26<sup>th</sup> April 2022 Intellectual Property Day were celebrated in the College, IPR Cell Coordinator Dr. Samir Chavan addressed the gathering on the occasion.
- 28) On 1<sup>st</sup> May 2022 Maharashtra Din were celebrated.
- 29) On 6<sup>th</sup> May 2022 College organized Yoga Training Camp all students and faculty members were present on the occasion.
- 30) On 12<sup>th</sup> May 2022 Consumer Guidance Center in Navjeevan opening ceremony was organized.
- 31) On 14<sup>th</sup> May 2022 college organized Nashik Central Jail visit all LLB 3<sup>rd</sup> year and BALLB 5<sup>th</sup> year students and faculty members visited the Central Jail on a same day many students also represented college in walkathon.
- 32) On 21<sup>st</sup> May 2022 college Organized a Prize Distribution Ceremony of Nav Law-Fest
- 33) On 23<sup>rd</sup> May 2022 college organized gust lecture on role Forensic Science by Vikas Avhale
- 34) On 24<sup>th</sup> May 2022 college organized guest lecture on POSCO by Adv. Darshana Gurjar
- 35) On 27<sup>th</sup> May 2022 College organized guest lecture on opportunities in the practice of Labour & Industrial Law by Sunanda Kale / Priya Shinde, Judge, Labour Court, Dhule.
- 36) On 28<sup>th</sup> May 2022 college organized guest lecture on Law of Adoption by Dr. Ramadevi Kalangutta most of the students and faculty members were attend the lecture.



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- 37) On 29<sup>th</sup> May 2022 college organized Dental Checkup camp for students all students were present.
- 38) On 4<sup>th</sup> June 2022 college and students give Freshers and Farwell Party to senior and junior students
- 39) On 6<sup>th</sup> June 2022 College celebrated Rajya-Bhishek Din of Chhatrpati Shivaji Maharaj, most of students and all staff was present for the same.
- 40) On 14<sup>th</sup> June 2022 college organized visit of Bombay High Court
- 41) On 21<sup>st</sup> June 2022 college celebrate International Yoga Day most of students and staff were participate.
- 42) On 20<sup>th</sup> June 2022 College organized certificate course in Advocacy skills. Most of students were participated on a same day there was an inaugural Ceremony of Certificate Course in Advocacy Skills. 21 lectures were conducted during this course.
- 43) On 3<sup>rd</sup> September 2022 college celebrate Ganesh Festival and aarti all students and faculty members were present on 5<sup>th</sup> September 2022 college had Ganpativisarjan on a same day student also celebrates Teachers Day many students and staff were present
- 44) On 7<sup>th</sup> and 8<sup>th</sup> September 2022 college had tree plantation in Navjeevan Law College Campus most of students and staff planted trees in campus.
- 45) On 15<sup>th</sup> September 2022 College celebrates 23<sup>rd</sup> anniversary of Navjeevan Education Society's all students and staff were present.
- 46) On a 15<sup>th</sup> October 2022 students gave goodbye farewell to Adv. Kokane Baste on 17<sup>th</sup> October 2022 college celebrate Vachan Prerana Din Address by Hon'ble Bade sir on same day college had certificate distribution of Certificate Course in advocacy skills all students, teaching and non-teaching staff were present.
- 47) Due to the pandemic COVID-19 the scheduled of college and University examination was changed for the beneficiary of the students.



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