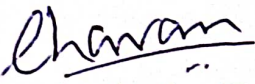


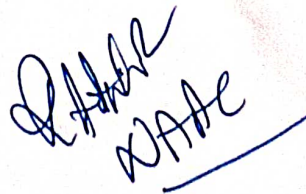
Navjeevan Law College, Nashik
Internal Quality Assurance Cell
2022-23

1	Dr. Shahista Inamdar	Chairperson
2	Shri. Anil P. Deshmukh	Member
3	Shri. Mahendra U. Vinchurkar	Member
4	Shri. Makarand S. Pande	Member
5	Dr. Pradhnya P. Sawarkar	Member
6	Mrs. Mangal A. Patil	Member
7	Smt. Shalini S. Ghumare	Member
8	Shri. Swapnil D. Pawar	Member
9	Smt. Seema M. Hiray	Member
10	Ms. Tejal Nannavare	Member
11	Shri. Rahul G. Bhamre	Member
12	Shri. Vijay Kale	Member
13	Mrs. Jyoti Suryawanshi	Member
14	Dr. Samir N. Chavan	Co-ordinator, IQAC


Dr. Samir Nimba Chavan

Co-ordinator, IQAC
Co-ordinator
NAAC-IQAC.
Navjeevan Law College
Cidco, Nashik-08




NAAC


Dr. Shahista Inamdar

I/C Principal
VC PRINCIPAL
Navjeevan Law College
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INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

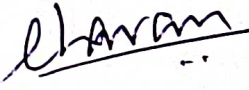
(MEETING NO. 1)

Date: 21st September 2022

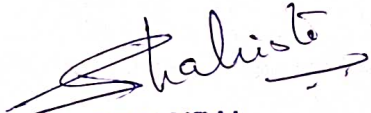
First meeting of the Internal Quality Assurance cell (IQAC) in the academic year 2022-2023 is scheduled on 21st September 2022 at 12:30 p.m. at Conference Hall, Navjeevan Law College, Nashik. All members are requested to for the meeting at a given time.

Agenda of the meeting:

1. To read and confirm the minutes of the meeting.
2. To take decisions regarding to conduct offline lectures, internal exams, CAP of First Year, to conduct various curricular & co-curricular activities in academic year 2022- 2023.
3. To discuss the starting of new certificate courses to be introduced through the MOU with different institutions/Organizations.
4. To discuss the various activities to be conducted in the academic year of 2022-2023 on socio-legal issues.
5. To prepare the Academic Calendar for the Academic Year 2022-23 and strictly follow the same.
6. To appoint the new faculty members & Staff for the Academic Year 2022-23 and to ensure the approval from University.
7. To sign new MoUs and work upon the existing MoUs.
8. To Complete the SSR before 30th November 2022 and to schedule NAAC Peer Team visit in the month of April-May 2023.
9. Any other subject with the permission of the chair.


Coordinator
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INTERNAL QUALITY ASSURANCE CELL

Minutes of internal Quality Assurance cell's

(First meeting of the academic year 2022-2023 dated 21st September 2022 in the Conference Room of Navjeevan Law College, Nashik)

1. Agenda No. 1.

All the members were welcomed by I/C Principal Dr. Shahista Inamdar and Minutes of the meeting were read by IQAC Coordinator Dr. Samir Chavan and confirm by all members.

2. Agenda No. 2.

It is unanimously decided to conduct only offline lectures for all classes, more transparent internal assessment to be made, CAP of First Year to be conducted in the College and results to be declared within time as per University Rules. It was further suggested by Dr. P.P. Sawarkar that appointments from other Colleges for CAP to be made to complete the CAP work within time which was accepted by all the members. It was decided to conduct more curricular & co-curricular activities in the academic year 2022- 2023.

3. Agenda No. 3.

It is decided that new certificate courses to be introduced in the College considering the need, demand & scope through the collaboration with different institutions/Organizations after signing MoUs. I/C Principal Dr. Shahista Inamdar expressed her views to launching the new Certificate Course in Cyber Laws which was approved by all the members.

4. Agenda No. 4.

It is decided to conduct the various activities like Seminar, Workshop, and Guest Lectures in the academic year of 2022-2023 and other programmes on socio-legal issues through NSS, SWO, Legal Aid and other Cells & Committees of the College.

Shri. Vijay Kale expressed the expectation of the management for the maximum participation of the students in such programmes.

5. Agenda No. 5.

IQAC Coordinator Dr. Samir Chavan requested all the head of various departments/Cells/Committees to submit the tentative plans along with exam schedule, teaching plans in order to prepare the academic calendar for the year 2022-23. It was decided to consider the University schedule and CET Cell schedule to frame College Academic Calendar. Asst. Prof. M. S. Pande made appeal to all members to follow the Academic Calendar strictly for smooth functioning of the College.

6. Agenda No. 6.

A detailed discussion took place in the meeting regarding appointment of Full Time Principal and other Ad-hoc appointments of Faculty Members & Staff in the College for the academic year 2022-2023. Shri. A. P.



Deshmukh has informed all the members about the efforts of NES for the appointment of Full Time Principal and other Staff Members.

7. Agenda No. 7.

It was decided to work on existing MoUs and organize various programmes through the MoUs. New MoUs to be signed on the various institutions for the holistic development of the students.

8. Agenda No. 8.

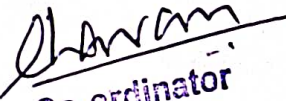
It was decided that all IQA & SSR to be submitted within two months and to ensure the NAAC Peer Team Visit in the month of April or May 2023.

I/C Principal Dr. Shahista Inamdar, IQAC Coordinator Dr. Samir Chavan and Head Clerk Shri. A. P. Deshmukh explained the college preparations about submission of SSR and NAAC Peer Team Visit to the College. Shri. Vijay Kale extended full support on behalf of the Management for NAAC work. All have decided to give the best for successful completion of SSR and NAAC Visit.


9. Agenda No. 9.

It was decided that the next follow up meeting will be conducted after the submission of SSR, most probably at the end of December 2022. IQAC Coordinator will convey the meetings accordingly.

Finally the meeting was over by the vote of thanks proposed by Mrs. Mangal Patil, Member, IQAC, Navjeevan Law College, Nashik.


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

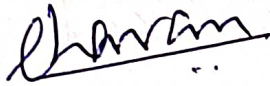
(MEETING NO. 2)

Date: 24th December 2022

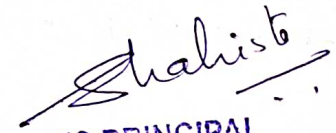
Second meeting of internal Quality Assurance cell IQAC on the academic year 2022-2023 is scheduled on 24th December 2022 at 1:30 p.m. All members are requested to attend for the meeting on given time at Conference Room of Navjeevan Law College, Nashik.

Agenda of the meeting:

1. To read and confirm the minutes of the first meeting of the academic year 2022-2023 dated 21st September 2022.
2. To laid down the SSR in the meeting for discussion and finalize the dates of NAAC Peer Team visit.
3. To take a review for completion of proposed activities of the academic year 2022-2023.
4. To discuss the distribution of works to be carried out in academic year 2022-2023.
5. To discuss proposed plan activities of various departments.
6. To participate in the University Election for Board of Studies Election and Senate election.
7. Any other subject with the permission of the chair.



Co-ordinator
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INTERNAL QUALITY ASSURANCE CELL

Date: 24/12/2022

(Minutes of Internal Quality Assurance Cell 2nd Meeting dated 24th December 2022)

1. Agenda No. 1.

I/C Principal Dr. Shahista Inamdar welcomed all IQAC members to the IQAC meeting and later on minutes of the Second meeting of the academic year 2022-2023 dated 24th Dec. 2022 were read by the IQAC Coordinator Dr. Samir Chavan and confirmed by all members.

2. Agenda No. 2.

After the reading of the minutes of the second meeting, I/C Principal Dr. Shahista Inamdar informed to all the committee members about the successful submission of SSR. IQAC Coordinator Dr. Samir Chavan laid down the copies of SSR report in the meeting for the discussion.

Asst. Prof. M. S. Pande & Asst. Prof. Dr. Shalini Ghumare informed the members about the preparedness of the College about NAAC Peer Team Visit. Shri. Anil Deshmukh discussed about the payment of fees for NAAC Visit.

3. Agenda No. 3.

I/C Principal Dr. Shahista Inamdar highlighted on the various activities initiated by the College during 2022-23 as per Academic Calendar and it is resolved to complete the remaining activities before April 2023.

Dr. P. P. Sawarkar suggested scheduling the NAAC Peer Team Visit considering the Exam Schedule of the University which is approved by all the members.

4. Agenda No. 4.

I/C Principal Dr. Shahista Inamdar distributed the work and responsibilities to the Staff Members for the NAAC Peer Team Visit eg. Hospitality, Preparation of various Reports, Cultural programme, Parents Meeting, Alumni Meeting, and Students Meeting etc.

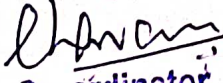
5. Agenda No. 5.


I/C Principal Dr. Shahista Inamdar briefed the Committee Members about the various activities carried out by the committees and Cells of the College. I/C Principal Dr. Shahista Inamdar directed to all in-charge of various department/committee/cells to make proper record and filing for the NAAC Peer Team Visit.

6. Agenda No. 6.

IQAC Coordinator Dr. Samir Chavan expressed his willingness to contest the University Election of Board of Studies in Law. All the members have extended their support for the candidature of Dr. Samir Chavan. It was decided that College will actively participate in the Election Process of the University.

Finally the meeting was over by the vote of thanks proposed by Dr. Samir Chavan, Coordinator of IQAC of Navjeevan Law College, Nashik.


Co-ordinator
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INTERNAL QUALITY ASSURANCE CELL (IQAC)


(MEETING NO. 3)

Date: 15th March 2023


Third meeting of internal Quality Assurance cell IQAC on the academic year 2022-2023 is scheduled on 15th March 2023 at 12:30 p.m. All members are requested to attend for the meeting on given time at Conference Room of Navjeevan Law College, Nashik.

Agenda of the meeting:

1. To read and confirm the minutes of the second meeting of the academic year 2022-2023 dated 24th December 2022.
2. To congratulate IQAC Coordinator Dr. Samir Chavan for being elected as an as Member, Board of Studies in Law, Savitribai Phule Pune University, Pune.
3. To take a review of the NAAC work and preparation of the NAAC Peer Team Visit scheduled on 8th & 9th May 2023.
4. To discuss and decide the commencement CAP and declaration of results of First Year at College Level.
5. To discuss proposed plan activities of various departments and review of activities yet to complete.
6. Any other subject with the permission of the chair.


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INTERNAL QUALITY ASSURANCE CELL

Date: 15/03/2023

(Minutes of Internal Quality Assurance Cell 3rd Meeting dated 15th March 2023)

1. Agenda No. 1.

I/C Principal Dr. S.S. Inamdar welcomed all IQAC members to the IQAC meeting and later on minutes of the Second meeting of the academic year 2022-2023 dated 24th December 2022 were read by the Assistant Professor Dr. Samir Chavan and confirmed by all members.

2. Agenda No. 2.

After the reading of the minutes of the second meeting, I/C Prin. Dr. S.S. Inamdar informed to all the committee members about the election of Dr. Samir Chavan as a Member, Board of Studies, SPPU, Pune. All the members congratulated Dr. Samir Chavan for being elected as a Member, Board of Studies, SPPU, Pune. Dr. Samir Chavan expressed his sincere gratitude towards the College and Society for their support and guidance.

All the head of various departments/cells informed all committee members about various activities conducted in the academic year so far and future plans in the remaining period.

3. Agenda No. 3.

IQAC Coordinator Dr. Samir Chavan informed all the members about the dates of NAAC Peer Team Visit dates i.e. May 8th & 9th 2023. It was decided to speed up the pending work for NAAC Peer Team visit.

4. Agenda No. 4.

Also Asst. Prof. Pradhnya Sawarkar suggested that all faculty members are required to assess the answer sheets of their respective subjects and appointment of teachers from other colleges only in exceptional situation for CAP process.


It was decided to complete the CAP within 7 to 10 days and declare the results of first year first semester within time.

5. Agenda No. 5.


It was decided that all members to follow the academic calendar strictly and complete the various activities within time. IQAC Coordinator Dr. Samir Chavan suggested that concerned teacher should upload the report of every activity on the College Website and maintain a proper record.

6. Agenda No. 6.

Finally the meeting was over by the vote of thanks proposed by Mrs. M.A. Patil, Librarian, Navjeevan Law College, Nashik.


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